

SKILLS & VALUES: ADMINISTRATIVE LAW

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INTRODUCTION

This book sets out to teach administrative law by using an organization that starts each Part with an overview — then goes to specific chapters which explore particular topics important in administrative law practice. Part I is administrative adjudication, Part II is agency rulemaking, Part III is judicial review, Part Four is Information, and Part Five is New and Multiple issues. Each short overview tries to help situate the exercises that follow into the appropriate section of a traditional administrative law course. They also are intended to help anchor these exercises in a particular part of the course if the book is used as the primary text. This book also has an online component, where additional materials, statutes, and information are available on the **LEXISNEXIS WEBCOURSE**.

Each exercise indicates a time for completion, indicated by the below icon, each representing 15 minutes.



As well as a level of difficulty, represented by 1 — 5 “black diamonds,” as shown below.



LEARNING OBJECTIVES

- Persuading an administrative law agency;
- Basic questions to consider when facing an administrative law issue;
- How to advise and work with clients in an administrative law context;
- Finding the applicable agency rules and orders;
- Preparing a motion to intervene and protest; requesting hearings;
- How to deal with potential intervenors;
- How to recommend appropriate procedures; dealing with settlements;
- Designing and drafting a settlement proposal;
- How to find rulemaking proceedings and file comments;
- Developing a rulemaking strategy;
- Dealing with ethical issues;
- Drafting petitions for reviews;
- Drafting briefs;
- Challenging existing rules;
- Preparing a FOIA request;
- Getting guidance from an administrative agency;
- Dealing with informal agency action; and
- Dealing with privatization, outsourcing agency responsibilities.

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